Name:

Blk: _____ Date: _____

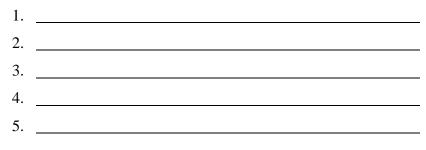
Employability Skills

STEP 1: Using the list of employability skills you just brainstormed and compiled as a class, place each skill into one of the following three categories:

Fundamental Skills	Personal Management Skills	Teamwork Skills

STEP 2: <u>Underline</u> any skills you feel you already possess, and circle those you think you need to further develop.

STEP 3: Choose five of the skills you identified as needing further development, and rank them from 1 (most important to work on) to 5 (least important to work on).



STEP 4: Give two ways you could develop those skills over the next couple years.

1.	a)
	b)
2.	a)
	b)
3.	a)
	b)
4.	a)
	b)
5.	a)
	b)